

## Miscellany

### Scope of the JTE

The *Journal of Technology Education* provides a forum for scholarly discussion on topics relating to technology education. Manuscripts should focus on technology education research, philosophy, theory, or practice. In addition, the *Journal* publishes book reviews, editorials, guest articles, comprehensive literature reviews, and reactions to previously published articles.

### Editorial/Review Process

Manuscripts that appear in the *Articles* section have been subjected to a blind review by three or more members of the editorial board. This process generally takes from six to eight weeks, at which time authors are promptly notified of the status of their manuscript. Book reviews, editorials, and reactions are reviewed "in house" which generally takes about two weeks.

### Manuscript Submission Guidelines

1. Five copies of each manuscript should be submitted to: Mark Sanders, JTE Editor, 144 Smyth Hall, Virginia Tech, Blacksburg, VA 24061-0432 (703)231-8173. Bitnet: msanders @ vtvm1. Internet: msanders @ vtvm1.cc.vt.edu.
2. All manuscripts must be double-spaced and must adhere strictly to the guidelines published in *Publication Guidelines of the American Psychological Association* (3rd Edition).
3. Manuscripts that are accepted for publication must be resubmitted (following any necessary revisions) both in hard copy and on a 3 1/2" or 5 1/4" floppy disk (either MS-DOS or Macintosh format). Moreover, the disk version must be in both the native word processor format (such as WordPerfect or MS Word) and in ASCII format.
4. Manuscripts for articles should generally be 15-20 pages in length (25 pages is an absolute maximum). Book reviews, editorials, and reactions should be three to six manuscript pages.

5. Tables should be used only when data cannot be incorporated into the body of the text.
6. All figures and artwork must be submitted in camera-ready form.

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To retrieve a Table of Contents for a particular issue of the JTE, send an e-mail message to `LISTSERV @ VTVM1` like the following example: `GET CONTENTS V3N2`. In this message, V3 refers to Volume 3 and N2 refers to issue number 2.

If there are graphics files associated with the document, they will be listed as `FIGURE1 JTE-V3N2`. These files are in PostScript. DOS users who are connected to a PostScript printer may download these to their PC and copy each file to the printer: `COPY FIGURE1.JTE LPT1`. Users with various brands of UNIX workstations supporting display PostScript should be able to view these online. Macintosh users should be able to download and print these files.

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when 'transfer complete' message is received, look in your file list for
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```

*Note:* Adhere strictly to the upper and lower cases and spaces noted above. PostScript versions are available only from the FTP site. Also available by WAIS (search directory of servers for the JTE). ° °