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Virginia Tech Staff Employee of the Week

August 22, 2005

Name: Carolyn H. Crowder

Job Title: Program Support Technician Senior

Employee's Home Department: Tidewater AREC

Employee's College or VP Area: Agriculture and Life Sciences

Nominated For: Presidents Award for Excellence

Nominated By: Dr. Mark J. Estienne, Swine Research Physiologist

Virginia Tech Hire Date: October 16, 1976



Summary

Because of the lack of funding for multiple support staff, Ms. Crowder serves as the secretary to the Director, but is also responsible for all fiscal and personnel records at the largest AREC in the university system. This AREC has approximately \$1,000,000 annually in grants and operational funds. Ms. Crowder is required to prepare over 1,700 purchase orders annually and follow over 90 individual accounts for eight scientists. The office has received "Prompt Payment Accolades" every quarter since 1999. Dr. Estienne says, "I can think of no other employee with a heavier work load who willingly and efficiently carries out so many critical tasks in a timely manner, month after month after month. She has earned the respect of all the approximately 30 full-time and 35 hourly wage employees at TAREC due to her adherence to and knowledge of regulations and keeps fellow workers aware of proper procedures. She approaches all of her tasks with the attitude that what she does directly impacts the overall efficiency and productivity of TAREC and the University."

About the ["Staff Employee of the Week"](#) Program

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