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## Virginia Tech Staff Employee of the Week

October 16, 2006

**Name:** Tammy Shepherd

**Job Title:** Administrative and Program Specialist III

**Employee's Home Department:** English

**Employee's College or VP Area:** Liberal Arts & Human Sciences

**Nominated For:** President's Award for Excellence and Governor's Career Achievement Award

**Nominated By:** Nancy Metz, Associate Department Chair

**Virginia Tech Hire Date:** March 15, 1985



### Summary

Ms. Tammy Shepherd has offered her distinguished service to the English Department for over two decades. Her service has spanned the tenure of seven department heads. She has trained over twenty staff members and treated each of them with appreciation and supported their career advancements, even when it meant she would lose them and have to train their replacements. She takes into consideration each staff member's responsibilities within the department, but also as individuals with greater responsibilities outside of the work environment.

Her consistency in her duties and her ability to organize as well as keeping up with the many changes over the years makes her an outstanding example of excellence. She manages, coordinates, supports, cajoles, plans, checks, comforts, creates, compiles, files, finds, provides, interviews, trains, advises, observes, explains, communicates ... there may not be enough verbs in the dictionary for all that Tammy does.

For her consistency and total dedication to the students, parents, department chairs, assistant chairs and the entire faculty of the English department during her twenty plus years in the English Department, Ms. Shepherd is a very deserving recipient of a long-due honor for excellence.

About the "[Staff Employee of the Week](#)" Program

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