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Virginia Tech Staff Employee of the Week

June 19, 2006

Name: Bonnie M. Sutphin

Job Title: General Administrative Manager I

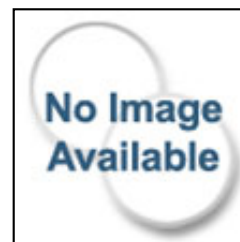
Employee's Home Department: Purchasing

Employee's College or VP Area: VP for Budget & Financial Planning

Nominated For: President's Award for Excellence

Nominated By: Tom Kaloupek, Director of Materials Management

Virginia Tech Hire Date: July 21, 1969



Summary

According to her supervisor, Tom Kaloupek, Bonnie is "widely recognized throughout the campus fiscal community for her extensive knowledge and experience." She is responsible for six employees who perform a wide variety of administrative services. She routinely answers a wide spectrum of questions from across campus, and "her patience and problem solving are highly appreciated by her campus co-workers."

Bonnie has been involved in many business systems-related projects. She most recently was one of projects leads for the recently implemented HokieMart to 16 pilot departments. She has also served as a leader in the cross-functional team responding to the state's automated procurement system called Eva, providing recommendations for requirements and assisting with system design and testing. According to John Rudd, Director of Internal Audit, he "experienced first hand Bonnie's leadership, commitment, and attention to detail" when she represented Purchasing on a team that dealt with the design and implementation of the procurement and payment modules of Banner.

Because Bonnie spends so much of her work day training staff and responding to requests for assistance, Rudd writes "it has been a rare weekend over the years when one couldn't find Bonnie in her office catching up on her more routine duties that she had put aside temporarily in order to help others..." Tom Kaloupek says that Bonnie "cares deeply about how good Virginia Tech is and her career supports that without exception."

About the ["Staff Employee of the Week"](#) Program

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