

## *Staff Employee of the Week*

### **Lenora D. Stover**

**JOB TITLE:** Executive Secretary Senior

**HOME DEPARTMENT:** School of Architecture & Design

**COLLEGE OR VP AREA:** College of Architecture & Urban Studies

**NOMINATED FOR:** President's Award for Excellence

**NOMINATED BY:** Scott Pool, Director, School of Architecture & Design

**VIRGINIA TECH HIRE DATE:** May 20, 1996

### **SUMMARY**

Nora is one of the most outstanding staff members that I have encountered in over twenty years in academia. On a consistent, day-to-day basis, Nora sets an exceptionally high standard of performance. Without question, her work has been instrumental in helping us to become one of the most highly regarded Schools of Architecture and Design in the United States. Nora leads our staff by example. She is congenial, prompt, and skillful and her attention to detail, and accuracy are superb. As a mentor and role model, Nora has also excelled. This spring, one of the School's newest staff members, who she closely mentored, will be receiving the Outstanding Classified Staff Award in our College. As a role model for our other staff members, Nora continually updates her expertise and skills. This year Nora was one of ten classified staff members university-wide to pass the Certified Professional Secretary Exam.

In summation, Nora is an institution builder with a record of sustained exceptional performance. Over the course of her career at Virginia Tech, she has received five separate awards for her service including the Outstanding Classified Staff Award for our College in 2006 and the Staff Excellence Award for our School in 2007.