## Staff Employee of the Week

## Cathy Hill

JOB TITLE: Graduate Program Advisor

**HOME DEPARTMENT:** Mechanical Engineering

**COLLEGE OR VP AREA:** College of Engineering

**NOMINATED FOR:** Staff Leadership Award

**NOMINATED BY:** Mary Kasarda

VIRGINIA TECH HIRE DATE: February 27, 1995

## **SUMMARY**

Cathy is the Graduate Coordinator for the Department of Mechanical

Engineering which currently has 52 faculty and 202 graduate students in multiple physical locations. Cathy is involved with every aspect of the graduate program, from the application process through graduation, for all of the graduate students in Mechanical Engineering. Her natural leadership abilities in guiding both students and faculty through the graduate program are outstanding. She is proactive in her support of faculty and students and diligent in keeping both faculty and students informed of deadlines and changes. She is a critical staff member who is both efficient in her myriad duties as well as proactive in taking actions to avert potential problems that periodically arise. She is dependable and capable, and she takes personal interest in helping the ME graduate students navigate the graduate program waters from streamlining paperwork to giving them guidance on options. In short, Cathy is the foundation of the Mechanical Engineering Graduate Program because of her competence and leadership abilities.

