

Staff Employee of the Week

Liz Robertson

NAME: Liz Roberson

JOB TITLE: Administrative Staff Assistant

HOME DEPARTMENT: College of Architecture and Urban Studies

COLLEGE OR VP AREA: College of Architecture and Urban Studies

NOMINATED FOR: President's Award for Excellence and Governor's Award for Career Achievement

NOMINATED BY: Jack Davis

VIRGINIA TECH HIRE DATE: June 17, 1992



SUMMARY

Liz is set apart by her capacity to sustain and support for over 17 years, three significant leadership styles through the growth and change of the College and University, and to have done this with outstanding administrative excellence.

She is a rare combination of intelligence and discernment, sensitivity and sensibility, and organization and dedication. While Liz provides exceptional support to the College enterprise, perhaps her most enduring quality is her personality and the presence she gives to the "Dean's front door." Despite her many responsibilities and hard work, she always has a smile and pleasant greeting for all.

It is hard to imagine anyone more worthy of such recognition. Liz has a very challenging and complex job. As the Dean's Executive Secretary in the College of Architecture and Urban Studies, her work goes well beyond the Dean's office, touching nearly all College administrators and faculty. She is pivotal in the internal dynamic of College administration and faultless in fulfilling her duties. In addition to always being cheerful, considerate, and compassionate, she is always seeking to advance the wellbeing of the College and concerned for the welfare of the entire "family" of faculty, staff, and students. For 12,000 alumni, she represents the University and all it stands for. She is often the first point of contact for high-level professionals, distinguished alumni, concerned parents, and distressed students in their dealings with the Dean's office. She handles these contacts with a rare combination of dignity, kindness, and efficiency, with the results that both the college and the University are represented in the most positive fashion.