Staff Employee of the Week

Doris Shelor

NAME: Doris Shelor

JOB TITLE: Budget Manager

HOME DEPARTMENT: Religion and Culture

COLLEGE OR VP AREA: College of Liberal Arts and Human Sciences

NOMINATED FOR: President's Award for Excellence

NOMINATED BY: Michael Saffle

VIRGINIA TECH HIRE DATE: July 22, 1981

SUMMARY

Since 2001, when Doris joined the then – Center for Interdisciplinary Studies (CIS), its several programs have morphed first into the Department of Interdisciplinary Studies (DIDST), then into the Department of Religion and Culture (RAC). When DIDST was established in 2004, the Program in Science and Technology Studies became its own department, yet Doris remained as one of their collaborators too. When Women's Studies moved to Sociology last year, Doris continued to help some of that department's faculty with projects. She is always ready to help and help well – enthusiastically, pleasantly, and extremely competently – in a wide variety of venues and circumstances.

Though Doris works long hours and takes few breaks to accomplish her various tasks, she is a team player and enjoys camaraderie with other staff and has earned their respect. While effectively managing and reconciling the complicated budgets of two departments, she regularly keeps faculty updated on budgetary procedures and their respective accounts. She does not hesitate to work with faculty, staff, and graduate students on their individual accounts. She also regularly assists less experienced budget managers in other units across campus.

Since 2002, Doris has worked with Alumni Distinguished Professor Gary Downey on a daily basis on a total of twelve grant projects, seven of which have been especially challenging National Science Foundation (NSF) research grants. Not only does she construct and maintain ever-changing flows of financial data and other information involving personnel in the Office of Sponsored Programs and Controller's Office, but she also extends herself deep into NSF to understand and ensure compliance with its many complex policies. She readily expands the network to include all the support personnel and other participants who are written into the grant.