

Staff Employee of the Week

Bonnie Alberts

NAME: Bonnie Alberts

JOB TITLE: Administrative Assistant

HOME DEPARTMENT: Center for Undergraduate Education

COLLEGE OR VP AREA: Vice President and Dean for Undergraduate Education

NOMINATED FOR: President's Award for Excellence

NOMINATED BY: Noel Byrd

SUMMARY

Bonnie currently serves as the Administrative and Office Specialist III for both the Center for Instructional Development & Educational Research (CIDER) and the Office of Academic Assessment (OAA). Over the past three years, the two units she works with have doubled in size and more than doubled in the programs they manage, outreach they conduct, projects they implement, and faculty they interact with on a daily basis. As the units have grown, Bonnie has remained steadfast, increasing the organization of each unit; establishing greater cross-campus networks to support the units' needs; and guiding work-study students, graduate assistants, and unit staff, including the Directors, to work more efficiently. It is amazing that through all of this growth, Bonnie has not only not missed a beat, she has increase the efficiency of the organizations.

In addition, Bonnie has been the central figure in establishing a work environment that goes beyond friendly to genuine caring; she models respect and concern, fosters collaboration and burden sharing, and engenders collegiality and graciousness. While it may be easy to overlook the emotional space within we work, the environment Bonnie has created allows CIDER and OAA to be better than the sum of its personnel. Her impact on the work environment can be directly correlated to the quality of work produced by these offices.

