

# *Staff Employee of the Week*

## **Lisa Cotting**

**NAME:** Lisa Cotting

**JOB TITLE:** Sr. Contracts Associate

**HOME DEPARTMENT:** Office of Sponsored Programs

**COLLEGE OR VP AREA:** Vice President for Research

**NOMINATED FOR:** Staff Leadership Award

### **SUMMARY**

Lisa is a strong leader in the Office of Sponsored Programs (OSP). To begin, Lisa possesses a wealth of knowledge, which she gladly shares with all coworkers. She is a great teacher and is patient and kind to new employees. Her superiors often refer others to her because she seems to always have an answer. She often works with employees outside of her own department, even when it has nothing to do with her work, as they come to her seeking help. She never turns anyone away. Added to this point, Lisa is vital to the training process in OSP and has created several trainings that benefited not only OSP employees but faculty members as well. Lisa also represents OSP on multiple committees within the Office of Vice President for Research (OVPR) to include: the website committee, training committee, matrix (online) training committee, and FOUO committee. Lisa does all of the above while working on and negotiating a multitude of research contracts and earned her MPA at Virginia Tech in spring 2010. She also went above and beyond and became a Certified Research Administrator this past fall. Lisa frequently stays late or comes in early to get work done. She never complains about her workload or responsibilities and is always helpful. She recently received a Silver Award from OVRP for improving processes within OSP.

