

## *Staff Employee of the Week*

### **Sandra Mullins**

**NAME:** Sandra Mullins

**JOB TITLE:** Executive Secretary

**HOME DEPARTMENT:** Facilities Administration & Supervision

**COLLEGE OR VP AREA:** Vice President for Administrative Services

**NOMINATED FOR:** Staff Leadership Award

**NOMINATED BY:** Karen Martens

#### **SUMMARY**

Sandra Mullins consistently exceeds customer expectations in one of the largest and most complex organizations at Virginia Tech. Exceptionally calm under pressure, Sandra eagerly accepts additional duties and responsibilities. She allows individuals to think on how to perform a task correctly and appropriately and in the highest form of respect for the individual's needs. Sandra shows leadership from others by honoring their opinions which shows she is focused on handling matters correctly the first time. She leaves a great impression on co-workers and upper management.

