

## *Staff Employee of the Week*

### Allison Rubio

**NAME:** Allison Rubio

**JOB TITLE:** Executive Secretary

**HOME DEPARTMENT:** Mechanical Engineering

**COLLEGE OR VP AREA:** College of Engineering

**NOMINATED FOR:** Staff Leadership Award

#### **SUMMARY**

Allison was nominated for the Staff Leadership Award because of her ability to handle more things in one day than most people can do in a week. Every day at work, she constantly is working on a new project and finishing up old ones. She has a packed schedule with different projects and still finds time to help whoever comes to her with questions or requests. She never treats these requests as if they are an interruption; her courtesy and professionalism inspires everyone around her. In addition to her incredible productivity and leadership at work, she also finds time to be a single mom, pursue her Master's degree in English, preside over the College Association of Staff in Engineering (CASE), and plan a charity gala for her son's day care facility.

