

Staff Employee of the Week

Theresa Hoyle

Now in her sixth year with [University Relations](#), Fiscal Technician Senior **Theresa Hoyle** is known by her colleagues as a highly detailed, motivated, and self-starting individual who consistently works and performs at the highest levels possible.

According to Elizabeth Flanagan, vice president for development and university relations, Hoyle has a solid working knowledge of university and foundation policies and procedures as they pertain to her role, and she delves into any situation ensuring she produces work of the highest caliber. She is articulate, detail oriented, highly conscientious and of superior moral fiber, according to Flanagan.

Hoyle's responsibilities include recording, posting, and monitoring expenditures for three payroll funds, seven state operating accounts, three foundation funds, and forecasting and budgeting. She is also responsible for the department personnel records of more than 70 people and maintains equipment inventory of 241 pieces valued at more than \$1 million.

"Theresa excels year after year, knows exactly what needs to be done, and never needs prompting for major job responsibilities," said Larry Hincker, associate vice president for university relations, who is Hoyle's supervisor. "Her pleasant and cordial demeanor means that she is a joy to work with for the entire department and beyond."

